

Conejo Valley Unified School District  
 Student Support Services  
 Multilingual Learners

DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE

Minutes

September 27, 2022, 10:00 a.m.-12:00 noon

In Person Meeting

<p><b><u>DELAC Representatives - Present</u></b>          Banyan Elementary – Luciane Garbin (temporary)          Conejo Elementary – Maria E. Ramirez Costumbre          EARTHs Elementary – Patricia Mendoza          Glenwood Elementary – Angelica Tun          Glendwood Elementary – Carmen Escalante          Ladera Stars Academy – Evelyn Delgado          Lang Ranch Elementary – Carolina Prosser (temporary)          Madrona Elementary - Rosa Lima          Maple Elementary - Lucely Duarte          Walnut Elementary – Irene Rodiles Alvarez          Westlake Elementary – Katrin Bergauer          Westlake Hills Elementary – Diana Sarceno          Wildwood – Dzmitry Akva          Colina Middle School – Carina Pivaral          Redwood Middle School - Eulalia Soriano          Sequoia Elementary – Evelyn Delgado (subbtitude)          CVHS &amp; TOHS – Helena Krostag          NPHS – Gisella Stanley (temporary)          WHS – Carolina Vazquez</p>	<p><b><u>Staff</u></b>          Dr. Ricardo Araiza, Director of Multilingual Learners          Nancy Moreno, Secretary          Susie Stanziano, Senior Office Assistant I          Dr. Shanna M. Egans, Assistant Superintendent of Student Support Services          Yaderi Salazar, Community Services Coordinator          Gary Bradbury, Director, Safety and Risk Management</p> <p><b><u>DELAC Representatives - Not Present</u></b>          Acacia Elementary - Raquel Iñiguez          Aspen Elementary – Cesar Flores          Cypress Elementary – Janet Tseng          Sycamore Canyon School - Gulnihal Ertugrul          Weathersfield Elementary - Alma G Molina Valenciana          Los Cerritos Middle School – Claudia Hernandez          Sequoia Middle School – Ana Garcia</p> <p><b><u>Alternate DELAC Rep. - Not Present</u></b>          Acacia Elementary – Carolina Zúñiga (alternate)          Maple Elementary – Andrea Pinto (alternate)          Walnut Elementary - Sara Zamora (alternate)          Westlake Hills Elementary – Alejandro Tellez (alternate)          Redwood Middle School – Patricia Aguirre (alternate)</p>
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## I. Opening Provisions

- A. Carina Pivaral, DELAC President, called the meeting to order at 10:08 a.m.
- B. Pledge of Allegiance
- C. Approval of Agenda
- D. Motion to approve the agenda as presented; agenda approved by Liliana Diaz and seconded by Evelyn Delgado.

## II. Reports

A. District Advisory Committee (DAC) Report - Carina Pivaral shared a report about the DAC meeting.

B. Community Outreach Committee (COC) Report – Dr. Araiza shared a report about the COC meeting topics that were discussed.

C. Budget/LCAP Committee Report – No report

D. School Reports (By-laws Article VII, Standing Rules Article II)

- **Acacia** – No report
- **Aspen** – No report
- **Banyan** –
  - Updates:
    - We have a small intervention group where teachers where teachers are helping our newcomer students.
- **Conejo** –
  - Great News:
    - Our first ELAC meeting is scheduled for September 27<sup>th</sup> at 6:00 PM.
    - “All Kinds Bike” is a new program that is designed to help students increase their motor skills.
    - Family Dance is scheduled for September 30<sup>th</sup>.
    - Conejo Elementary is the first elementary school in CVUSD that is implementing the Dual Language Immersion.
- **Cypress** – No report
- **EARTHS** – No report
- **Glenwood** –
  - Updates:
    - We will be providing ESL classes for our parents.

- **Ladera Stars Academy –**
  - Updates:
    - Our first ELAC meeting will be held on Monday, October 3<sup>rd</sup>.
    - We will continue with our “Coffee at the garden” every Monday.
    - On October 10<sup>th</sup> we will begin our ESL classes for parents, these classes will take place every Monday from 8:30 to 10:30 am.
    - On October 7<sup>th</sup> we will celebrate Hispanic Heritage month where students can wear their country’s traditional dresses.
  
- **Lang Ranch - No report**
  
- **Madrona –**
  - Updates:
    - Our first ELAC meeting took place on September 19<sup>th</sup>. We discussed the following:
      - We selected our new committee representative.
      - We revised the SPSA plan.
      - We received the sad news that Dr. Huang, our principal will be leaving our school district.
      - Our first movie night took place on September 23<sup>rd</sup>.
      - Our fall festival will be taking place on October 19<sup>th</sup> from 4:30 – 7:30 pm.
      - Our next ELAC meeting is scheduled for December 5<sup>th</sup>.
  
- **Maple –**
  - Updates:
    - On September 29<sup>th</sup> our students will be going on a field trip to: Multicultural Exhibition.
    - ELAC meeting is scheduled for October 3<sup>rd</sup> at 6pm.
    - School site council meeting is scheduled for October 6<sup>th</sup> at 3pm via Zoom.
    - Parent conferences will be taking place from October 10<sup>th</sup> to October 14<sup>th</sup>.
    - On October 20<sup>th</sup> from 6:30 to 7:30 pm, we will have a presentation on: Social Media & Parenting by Dr. Chris Fulton.
    - Our Trunk or Treat event will be taking place on October 28<sup>th</sup> from 5-6:30 pm.
  
- **Sycamore – No report**
  
- **Walnut - No report**
  
- **Weathersfield –**
  - Great News:
    - School site council meeting was held on August 31, we review, approved and signed the SPSA plan.
    - We have 58 students enrolled in our after-school program “TEAM”.
    - Our intervention program started on September 20<sup>th</sup>.

- On September 11<sup>th</sup> we had our Patriotic Assembly where we honor the First Responders of 9/11.
  - Following our Patriotic Assembly our students had the opportunity to enjoy a “Touch a Truck” event where we had police, fire department, paramedics, the bomb squad, a police horse and a police dog in our campus.
  - On Friday September 30<sup>th</sup> we will be having our annual “Picnic on the Grass”, this is an event where parents can enjoy lunch with their children.
- Updates:
  - Our first ELAC meeting will be held on October 4<sup>th</sup>.
- **Westlake Elementary** –
  - Updates:
    - Our first ELAC meeting will be held on October 19<sup>th</sup>.
    - We reviewed and signed the SPSA plan for the 2022-23 school year.
- **Westlake Hills** – No report
- **Wildwood** - No report
- **Colina** –
  - Updates:
    - Our next ELAC meeting will be held on October 4<sup>th</sup>.
- **Los Cerritos** - No report
- **Redwood** – No report
- **Sequoia** - No report
- **NPHS** – No report
- **TOHS** – No report
- **WHS** –
  - Updates:
    - Our first ELAC meeting took place on September 6<sup>th</sup>. We discussed the following:
      - Credits that are required for students to be able to graduate.
    - Our next ELAC meeting will be held on November 2<sup>nd</sup>.
- **CVHS** - No report

#### **D. Public Comments**

- A. No public comments.

### **III. Information/Discussion Items**

A. Information/Presentation: DELAC Overview by Dr. Ricardo Araiza, Director, Multilingual Learners

- Dr. Araiza gave a presentation on DELAC Overview. He also shared the following:
  - Purpose:
    - Master Plan for English Learner Success
    - Single School Plan for Student Achievement
    - Conducting a District-wide needs assessment on a school-by-school basis
    - Establishment of District programs, goals, and objectives for programs and services for English learners (e.g., parental exception waivers and funding).
    - Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements
    - Review and comment on the District's reclassification procedures
  - Members:
    - A member is defined as an elected representative from each school in the District and who is a parent of an English Learner or former English Learner (RFEP).
  - Voting:
    - Each school representative may cast one vote on each matter submitted to a vote by the DELAC. Decisions shall be made by a simple majority of those present entitled to vote. Any vote on a major issue such as funds, policy, or program changes shall be taken by roll call unless the vote is unanimous.
  - Officers:
    - Officers of the DELAC shall be a President, Vice President, Secretary, Parliamentarian and the DELAC Representative to the District Advisory Council. These members shall constitute the executive board.
    - The officers do not need to be voting members of the DELAC. The president and DAC representative or secretary positions may be combined or shared positions. The officers do need to be bilingual (but not required) and they need to be knowledgeable of the English learner program.
  - DELAC Meetings:
    - The District English Learner Advisory Committee meets 8 times.
    - The meetings shall be held at the District Offices (or a CVUSD building/classroom) and special meetings shall be called by the executive board or may be called at the request of twenty percent of the regular voting members.
    - Notices of meetings shall be sent to all relevant stakeholders.
  - Amendments:
    - These bylaws may be amended at any regular meeting of the DELAC by a two-thirds vote of the membership,

provided that the amendment has been submitted for consideration at the previous meeting.

- Orientation:
  - All new members shall receive an orientation regarding the responsibilities of the DELAC members, the State requirements, Federal requirements, and District Policies regarding the education of English learners.

B. Information/Presentation: Tobacco Education and Prevention Program by Yaderi Salazar, Community Services Coordinator

- Ms. Salazar gave a brief presentation on the origin of tobacco. She also shared the following:
  - Addiction
  - Toxic chemicals
  - The adolescent brain
  - Knowing the signs and identifying the health risks of electronic nicotine delivery systems
  - Electronic devices
  - Secondhand smoke and thirdhand smoke

C. Information/Presentation: COVID-19 Update by Gary Bradbury, Director, Safety and Risk Management

- Mr. Bradbury gave update on COVID-19. He shared the following:
  - Positive cases have been decreasing at our District.
  - Health Public order has been updated as of September 17<sup>th</sup>, staff that are not vaccinated are no longer required to do weekly COVID testing or show proof of vaccination.

**IV. Action Items - General**

- None

**V. Action Items – Consent**

- Review and Approval of **September** Minutes
- Carmen Escalante made the motion, and it was seconded by Irene Rodiles Alvarez.

**VI. Adjournment**

- Next Meeting: October 25, 2022.
- Meeting adjourned at 11:59 a.m.